

RESOLUTION NO. 40-2026

A RESOLUTION APPROVING A CONTRACT WITH CHANDLERTHINKS, LLC, IN THE AMOUNT OF SIXTY-FOUR THOUSAND, TWO HUNDRED AND 00/100 DOLLARS (\$64,200.00) FOR PERFORM PROFESSIONAL SERVICES TO INCLUDE TOURISM PHOTOGRAPHY, BANNERS, DRAPES, BACKDROP, VISITOR GUIDE, AND WEBSITE DEVELOPMENT;

WHEREAS the City of Manchester applied for and has been awarded an ARPA grant, which included funds earmarked for Tourism; and

WHEREAS the City of Manchester has a deadline of October 31, 2026, to utilize the remainder of the Tourism portion of the grant; and

WHEREAS the State of Tennessee Department of Tourism offered the firm of Chandlerthinks, LLC, which is under a state contract for “Destination Starter Kits” to provide said services to rural localities; and

WHEREAS the City of Manchester Tourism Department then made other reasonable efforts to find other firms, with the help of the State of Tennessee, that had the ability and experience to perform the combined professional services outlined in the title to this resolution and the attachment within the timeline allotted for the expenditure and could find no other; and

WHEREAS the Mayor of the City of Manchester and the Tourism Department have also determined, after reasonable efforts through the State of Tennessee to find alternative service providers, and because of the urgency to utilize available grant funds and the experience and knowledge necessary to perform said service expeditiously, the “Limited Availability” provisions of MMC 5-704 (2) should apply; and

WHEREAS the City Attorney agrees that the “Limited Availability” provisions should also apply to said purchase by the City of Manchester and found the proposal is in the best interest of the City and provides the City the best ability to maintain a cost-effective system; and

WHEREAS, in order to fulfill the City of Manchester’s needs and to expeditiously use ARPA Grant funds, the Tourism Department and the City Attorney have recommended the contract for services listed on Exhibit “A” at a total cost of Sixty-Four Thousand, Two Hundred and 00/100 Dollars (\$64,200.00); and

WHEREAS Manchester Municipal Code 5-703(4) requires any contractual obligation in excess of Fifty Thousand Dollars (\$50,000) be approved by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF MANCHESTER, TENNESSEE that the City of Manchester

contract with Chandlerthinks, LLC, to provide the items and services listed on Exhibit "A" attached hereto and incorporated herein, as this contract provides the most cost effective way forward within the timeline presented and is in the best interest of Manchester, at a total cost of Sixty-Four Thousand, Two Hundred and 00/100 Dollars (\$64,200.00) to be paid by ARPA grant funds.

Resolved this 1 day of Sept. 2026.



Anthony Burrows, Finance Director



Joey Hobbs, Mayor